



Yearly Status Report - 2018-2019

Part A

Data of the Institution

Part A	
Data of the Institution	
1. Name of the Institution	MALKANGIRI COLLEGE, MALKANGIRI
Name of the head of the Institution	SRI LINGARAJ MISHRA
Designation	Principal
Does the Institution function from own campus	Yes
Phone no/Alternate Phone no.	06861230207
Mobile no.	8280181660
Registered Email	pplmkgc@gmail.com
Alternate Email	misrolingaraj@gmail.com
Address	Malkangiri College, Malkangiri, At- Gandiaguda, Po- DNK Colony, Dist- Malkangiri
City/Town	MALKANGIRI
State/UT	Orissa
Pincode	764048

2. Institutional Status					
Affiliated / Constituent		Affiliated			
Type of Institution		Co-education			
Location		Urban			
Financial Status		Self financed and grant-in-aid			
Name of the IQAC co-ordinator/Director		DR. RANJAN KUMAR SWAIN			
Phone no/Alternate Phone no.		06861230207			
Mobile no.		9437155135			
Registered Email		pplmkgc@gmail.com			
Alternate Email		swainranjan0@gmail.com			
3. Website Address					
Web-link of the AQAR: (Previous Academic Year)		http://malkangiricollege.org.in/wp-content/uploads/2023/05/2017-2018.pdf			
4. Whether Academic Calendar prepared during the year		No			
5. Accreditation Details					
Cycle	Grade	CGPA	Year of Accreditation	Validity	
				Period From	Period To
1	C	1.58	2016	16-Sep-2016	15-Sep-2021
6. Date of Establishment of IQAC			05-Dec-2013		
7. Internal Quality Assurance System					
Quality initiatives by IQAC during the year for promoting quality culture					
Item /Title of the quality initiative by IQAC	Date & Duration		Number of participants/ beneficiaries		
Parent-Teacher Meeting for UG First Year Students	22-Nov-2018 1		95		
Parent -Teacher Meeting for UG Second Year	13-Sep-2018 1		60		

Students		
Parent- Teacher Meeting for UG Third Year Students	23-Aug-2018 1	70

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8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/ Faculty	Scheme	Funding Agency	Year of award with duration	Amount
No Data Entered/Not Applicable!!!				
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9. Whether composition of IQAC as per latest NAAC guidelines:

No

Upload latest notification of formation of IQAC

No Files Uploaded !!!

10. Number of IQAC meetings held during the year :

0

The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website

No

Upload the minutes of meeting and action taken report

No Files Uploaded !!!

11. Whether IQAC received funding from any of the funding agency to support its activities during the year?

No

12. Significant contributions made by IQAC during the current year(maximum five bullets)

1. ICT enabled classrooms for teaching and learning. 2. All students including faculties are encouraged to come through a cycle once in a week to create environmental awareness. 3. The institution has conducted plantation program within the campus and nearby its vicinity. 4. Fulfilling social responsibilities like creating awareness among the public regarding traffic rules, health and hygiene by involving YRC, NSS and NCC volunteers. 4. Preparation of IDP for OHEPEE (Odisha State Higher Education Project for Excellence and Equity)

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13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achievements/Outcomes
To encourage students to cocurricular and extracurricular activities.	A good number of students have participated in cultural sports meets in University level as well as state level in much enthusiasm.
To conduct induction/orientation programs of the UG 1st year students.	All departments have conducted induction/orientation programs for UG 1st year students after admission process is over.
ICT enabled classrooms are started to render better education.	Frequent classes have been take in ICT enabled classrooms by faculty members for better teaching and learning.
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14. Whether AQAR was placed before statutory body ?	No
15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	No
16. Whether institutional data submitted to AISHE:	Yes
Year of Submission	2019
Date of Submission	19-Feb-2019
17. Does the Institution have Management Information System ?	Yes
If yes, give a brief description and a list of modules currently operational (maximum 500 words)	1. SAMS (Students Academic Management System) 2. PIMS (Personal Information Management System) 3. HRMS (Human Resources Management System) 4. IFMS (Integrated Financial Management System)

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

The institution meticulously plans for effective implementation of the curriculum. The detailed process is stated bellow- All the departments prepared academic calendar in link with the academic calendar prescribed the Berhampur University, which consist of all technical and non-technical activities in detail. Finalizing of faculty members for each subject in concerned departments. Time table is prepared as per the availability of the

infrastructure which is approved by the authority and displayed in the notice board. Faculty members prepared teaching plan which is counter signed by the authority. Faculty members have taken all possible steps to revise syllabus of the concerned subjects for better understanding of the students. Institution has decided to conduct class test on the concerned subjects to avoid doubts.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entrepreneurship	Skill Development
No Data Entered/Not Applicable !!!					

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
No Data Entered/Not Applicable !!!		
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1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
No Data Entered/Not Applicable !!!		

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
No Data Entered/Not Applicable !!!		

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
Yoga Class	25/02/2019	100
SECC 1 Logical reasoning and quantitative attitude	17/01/2019	320
Self Defense Training Programme	22/11/2018	300
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1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
No Data Entered/Not Applicable !!!		
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1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes

Employers	Yes
Alumni	Yes
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution?
(maximum 500 words)

Feedback Obtained

1. Final year students after leaving the institutions were given questionnaires to express their viewpoint about various factors of the college. 2. The questionnaire consists of infrastructure, library facilities, faculty support and teaching techniques. 3. The feedbacks received from above stakeholders were analyzed by a committee consisting of three senior faculty members. 4. After that it was put forth before the governing body to take stupendous measures on the points where there were adverse impacts. 5. Adverse remark from any stakeholders was viewed very seriously.

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BA	Arts	343	1491	318
BCom	Commerce	128	117	51
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2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2018	964	Nil	20	Nil	Nil

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Number of smart classrooms	E-resources and techniques used
20	4	1	1	1	Nil
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2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

The student mentoring system is a part and parcel of the functions of the college. Mentors are given complete responsibility of a group of students to keep a track of the activity and academic progress. The various issues confronted by the students in the organization redressed. The duty of the mentors to find out the talent and potentiality of the students and to promote them in the realm of various interest and their tastes and

temperaments. Furthermore, they inspired and motivated the students. The mentors also instilled the students about various welfare schemes and scholarships meant for them. The mentors oversee the academic progress of the pupils and guide them as per their actual requirement. The mentors also teach on morality and ethical values of the society and the importance of the youth in nation building. The mentors also teach the students on various cells like Anti-Ragging Cell, Child Protection Cell, Women Harassment Preventive Cell, and Self Defense Cell, etc.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
964	20	1 : 48

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
17	14	Nil	0	1

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
No Data Entered/Not Applicable !!!			
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2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BA	BA	2nd Semester/ 4th Semester/ 6th Semester	17/03/2019	11/05/2019
BCom	B.Com	2nd Semester/ 4th Semester/ 6th Semester	17/03/2019	11/05/2019
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2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

Extra Remedial Classes, Personalized learning with low achieving students, doubt clearing classes to remove the lacuna being faced by the students. Spoken English classes together with managerial and soft skills being conducted in order to improve the communicative skills of the students. Quantitative and logical thinking practices being conducted.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

The organization prepared academic calendar reflecting upon various activities throughout the year. Various activities such as- Admission Committee, Examination Committee, Evaluation Committee, Disciplinary Committee, Anti-Ragging Committee, Sexual Harassment Cell to stop Harassment to women, Student

Grievance Redressal Committee, Sports Council, etc. in the Calendar various Internal Examination and Class Examination are scheduled for the knowledge of the students. The admission process took place July to August in College Calendar. The rules and regulations of the college are strictly stipulated in the calendar so as to ensure the order discipline and to remove commotions among the students. The various committees comprises of senior faculty members of the various departments of the college.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

No Data Entered/Not Applicable !!!

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
No Data Entered/Not Applicable !!!					
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2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

No Data Entered/Not Applicable !!!

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
No Data Entered/Not Applicable !!!				
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3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
Departmental Seminar	Political Science	14/11/2018
Departmental Seminar	Economics	20/12/2018
Departmental Seminar	Odia	07/11/2018
Departmental Seminar	English	27/12/2018
Departmental Seminar	Education	23/11/2018
Departmental Seminar	Commerce	29/12/2018

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
No Data Entered/Not Applicable !!!				

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3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
No Data Entered/Not Applicable !!!					
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3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
No Data Entered/Not Applicable !!!		

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
No Data Entered/Not Applicable !!!	

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
No Data Entered/Not Applicable !!!			
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3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
No Data Entered/Not Applicable !!!	
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3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
No Data Entered/Not Applicable !!!						
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3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
No Data Entered/Not Applicable !!!						
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3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
No Data Entered/Not Applicable !!!				

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3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
No Data Entered/Not Applicable !!!			
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3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
No Data Entered/Not Applicable !!!			
No file uploaded.			

3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agen- cy/collaborating agency	Name of the activity	Number of teachers participated in such activites	Number of students participated in such activites
Green Campus Campaign	NCC/YRC/NSS	Campus Cleaning Awareness	3	100
NCC Day Celebration	NCC	Celebration of NCC Day	1	40
Road safety week	YRC	Programme on Traffic Safety	1	200
Yoga Day Celebration	YRC	Observation of Yoga Day	2	200
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3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
Faculty exchange program	5	College	5
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3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
No Data Entered/Not Applicable !!!					

No file uploaded.

3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
No Data Entered/Not Applicable !!!			
No file uploaded.			

CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
No Data Entered/Not Applicable !!!	

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Campus Area	Existing
Class rooms	Existing
Laboratories	Existing
Classrooms with LCD facilities	Existing
Seminar halls with ICT facilities	Existing
No file uploaded.	

4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or partially)	Version	Year of automation
Null	Null	Null	2023

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	51166	Null	Null	Null	51166	Null
Reference Books	6576	Null	Null	Null	6576	Null
Journals	29	Null	Null	Null	29	Null
No file uploaded.						

4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
No Data Entered/Not Applicable !!!			

No file uploaded.

4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/GBPS)	Others
Existing	22	1	1	0	0	11	0	1	0
Added	0	0	0	0	0	0	0	0	0
Total	22	1	1	0	0	11	0	1	0

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

1 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
No Data Entered/Not Applicable !!!	

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
No Data Entered/Not Applicable !!!			

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

1. All the physical facilities such as class rooms and computers are used by the students and staff and maintained by them. When need repaired this is done from students contingency fund. 2. The college has computer laboratories with LAN connections used by the students 3. Electrical and plumbing maintenance service is delivered when needed on out sourcing basis 4. Academic support facilities like sports, library, and NNS, YRC etc. are open to all the students by their option. The college has NCC, NNS, YRC, Rovers and Rangers wings and sports facilities with the guidance of a physical trainer. 5. The institution has a playground, volleyball court, badminton court which attract the sports lovers students to practice and compete in state and national level. 6. The college has a career-counseling cell with regular staff in charge of the same. 7. Regular maintenance of the building and other physical facilities are done by the management by using the development fund generated from students' development fees. 8. UGC, RUSA, OHEEP provide funds for the timely maintenance of the infrastructure and other physical facilities.

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	Nil	Nil	Nil
Financial Support from Other Sources			
a) National	RERANA (PMS, GOVT. OF ODISHA)	541	Nil
b) International	Nil	Nil	Nil
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5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implementation	Number of students enrolled	Agencies involved
No Data Entered/Not Applicable !!!			
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5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed
No Data Entered/Not Applicable !!!					
No file uploaded.					

5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
No Data Entered/Not Applicable !!!		

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
No Data Entered/Not Applicable !!!					
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5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of programme admitted to
No Data Entered/Not Applicable !!!					
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5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
No Data Entered/Not Applicable !!!	
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5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Annual Sports	Institution Level	964
Cultural Events	Institution Level	964
Annual Function	Institution Level	964
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5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
No Data Entered/Not Applicable !!!						
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5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

At the beginning of every academic year, the institute constitutes the student council by following the norms laid down by the university. The student members elect general secretary, cultural secretary, and sport secretary and girls representative for a term of one year. The student council aims at the all-round development of the students and organizes several academic, co-curricular, extra-curricular events throughout the year in association with the university and other organizations. Meetings of the student council are conducted at least once in each term with student welfare officer, discipline, anti-raging committee. The details of various academic and administrative committees under the student council are- cultural committee, sports committee, NSS committee, magazine committee. the student union actively participated in the above said committees and some other like puja committee, purchase committee etc.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No

5.4.2 – No. of enrolled Alumni:

No Data Entered/Not Applicable !!!

5.4.3 – Alumni contribution during the year (in Rupees) :

No Data Entered/Not Applicable !!!

5.4.4 – Meetings/activities organized by Alumni Association :

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No Data Entered/Not Applicable !!!

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

VISION 1. To develop well-rounded, confident and responsible individual who aspire to achieve their full potential. We will do this by providing a welcoming, happy, safe and supportive learning environment, in which everyone is equal. 2. To be renowned and recognized college, giving importance to academic excellence with latest innovation and entrepreneurial attitude. MISSION: 1. To provide students with knowledge, skills, values and sensitivity necessary for successful citizenship. 2. To equip the students with problem solving, leadership and teamwork skills and inculcating a sense of commitment to quality, ethical behavior and respect for others. 3. To ensure academic excellence in this dynamic knowledge world by exposing the students to new ideas, new ways of understanding in their journey of intellectual transformation. 4. Achieve academic excellence in professional education. 5. To inculcate a sense of entrepreneurial zeal among the students. 6. To support and uplift the meritorious students of this tribal area to represent as an ambassador in all forums as a part of our social responsibility. 7. To promote education globally as per with the international standards. 8. To become center of excellence in the field of Tribal development.

6.1.2 – Does the institution have a Management Information System (MIS)?

Yes

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Curriculum Development	1. HODs and senior members of the department are involved in course restructuring and revision committees constituted by Berhampur University. 2. The IQAC plays a vital role for overall academic growth and quality improvement. 3. In order to impart quality and effective teaching we follow the government's rule of distribution of workload per faculty. 4. Examination committee ensures smooth conduct of both the Mid-term and End-term examination. 5. Many senior faculty members as well as eligible junior faculty members are active members of University Appointed examination Committee to evaluate examination scripts and members of the conducting board of the examination.
Teaching and Learning	1. The faculty members are highly qualified with effective teaching skills. 2. Fruitful interaction between the students and the faculty members goes beyond the classrooms. 3. Teaching learning happens within and beyond the

Curriculum. 4. Innovative methods and skills are adopted by the teachers to deliver every content. 5. Remedial classes are held in due interval. 6. Library facilities are available for the students. 7. Constructive feedback is obtained from the students.

Examination and Evaluation

1. Continuous and comprehensive evaluation through different methods like weekly test, monthly test, internal assessment, project and assignments. 2. Transparency is maintained in evaluation process. If any student complains regarding his/her marks he/she has the scope to see the evaluated answer script with due permission of the authority. If he/she is not satisfied with his/her results, experts recheck the script. 3. Questions for Mid-term assessment and practical examination are set by the internal and external examiners appointed by controller of examination.

Research and Development

1. Faculty members are motivated to apply for any minor/ major research projects of the UGC. 2. The institution allows the faculty members to avail study leave in case they are selected by the University for Research and projects. 3. Regular departmental seminars are also conducted by inviting external resource person from different reputed Universities and institutions.

Library, ICT and Physical Infrastructure / Instrumentation

1. Central Library and Reading rooms are available to serve the students as well as the teachers. 2. Central Library is a full-fledged with reading books, journals, magazines and other informational study materials for the betterment of the students and teachers.

Human Resource Management

Human resource management is the practice of managing an organization's employees for quality enhancement process. Important notices are circulated electronically which has saved human resources

Admission of Students

1. The admission of the students in this institution is regulated by SAMS (Student Academic Management System), Department of Higher Education, Odisha. 2. The admission is done as per the regulations of the department of Higher Education and students are entering their own choice regarding the subjects.

6.2.2 – Implementation of e-governance in areas of operations:

E-governance area	Details
Planning and Development	The College has a Planning Board which frames policies for the developmental works of the college
Administration	College Administration is going on as per the norms of Department of Higher Education, Odisha.
Finance and Accounts	An Integrated Financial Management System (IFMS) is an IT based budgeting and accounting system that is being used by the institution which manages spending, payment processing, budgeting, and reporting of the employees.
Student Admission and Support	1. Student's admission is done as per the guidelines of SAMS and there is provision of scholarship for students as per the norms and guidelines fixed by the Department of Higher Education, Govt. of Odisha. 2. The Govt. of Odisha is providing scholarships like- e-Medhabruti, Post -Matric, Merit-cum-Means based (MCM) for minorities and PRERANA to the eligible students annually through e-Scholarship system.
Examination	Examinations are conducted as per the guidelines fixed by the Department of Higher Education Govt. of Odisha and Berhampur University. Though the Syllabus was promulgated by UGC nevertheless Berhampur University is the conducting authority of the examinations under its jurisdiction.

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
No Data Entered/Not Applicable !!!				
No file uploaded.				

6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
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No Data Entered/Not Applicable !!!

No file uploaded.

6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
No Data Entered/Not Applicable !!!				
No file uploaded.				

6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
No Data Entered/Not Applicable !!!			

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
No Data Entered/Not Applicable !!!		

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

Institution conducts internal and external audit regularly. Internal audit is done by the Accounts Bursar daily. External audit is done by the Auditors from Department of Higher Education and Local Fund Audit. Mostly they verify the cashbook, daily collection register, pass book, all vouchers pertaining to purchase of all essential items, comparative quotations etc. Besides the stock register is also verified by the auditors regularly. Stock registers are verified relating to bill no. and date, the items purchased etc. They also verify the resolutions of purchase committee and process of purchase of items. For maintaining transparency in the financial matter, audit is done regularly

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
No Data Entered/Not Applicable !!!		
No file uploaded.		

6.4.3 – Total corpus fund generated

No Data Entered/Not Applicable !!!

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	LOCAL FUND AUDITOR AND CHARTED ACCOUNTANT	Yes	PRINCIPAL, IQAC AND ACADEMIC BURSAR

Administrative	Yes	REGIONAL DIRECTOR, HE DEPT. JEYPORE	Yes	PRINCIPAL, IQAC AND ADMINISTRATIVE BURSAR
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6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

No Data Entered/Not Applicable !!!

6.5.3 – Development programmes for support staff (at least three)

No Data Entered/Not Applicable !!!

6.5.4 – Post Accreditation initiative(s) (mention at least three)

New construction work have been started.

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b) Participation in NIRF	No
c) ISO certification	Yes
d) NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
No Data Entered/Not Applicable !!!					
No file uploaded.					

CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
No Data Entered/Not Applicable !!!				

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources

Though there were no energy recreating sources yet various initiatives being undertaken to save energy, such as- 1. Usages of LED Bulbs 2. Three to Five star rated electrical equipment's, etc.

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Physical facilities	Yes	Nil
Provision for lift	No	Nil
Ramp/Rails	Yes	Nil
Braille Software/facilities	No	Nil

Rest Rooms	Yes	Nil
Scribes for examination	Yes	Nil

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
No Data Entered/Not Applicable !!!							
No file uploaded.							

7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
No Data Entered/Not Applicable !!!		

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
International Yoga Day	21/06/2018	21/06/2018	Nil
YRC (Celebration of Swami Vivekananda birth Anniversary)	12/01/2019	12/01/2019	Nil
NCC Day	27/11/2018	27/11/2018	Nil
NSS Day	24/09/2018	24/09/2018	Nil
International Women's Day	08/03/2019	08/03/2019	Nil
Global Hand wash Day	15/10/2018	15/10/2018	Nil
No file uploaded.			

7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

<p>1. Students and employees are advised to protect greenery and to plant more saplings to increase afforestation. 2. The NSS Volunteers and NCC Cadets are engaged on holidays to pick up the plastics garbage and other waste materials from campus to dump them in the sewerage yard. 3. Volunteers and students are always active for the cleanliness of the classrooms.</p>
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7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

<p>BEST PRACTICES-1. It has always been the best efforts of the teaching fraternity and management to accomplish the major requirements of all stakeholders. Academic pursuits and credentials of the students are given top priority. The faculty members try tirelessly to augment the standards of our institution by introducing student-friendly best practices. BEST PRACTICES-2. To make our students equipped with the cognitive skills, orientation programs, placement programs, skill development programs are being</p>

practiced. BEST PRACTICES-3. To keep the students up to date soft skills such as- basic computer knowledge, assertive skills, problem solving skills, communication skills etc. are being nurtured.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

1. Malkangiri College, Malkangiri is a premier Aided Educational Institution in Malkangiri District which has been catering higher education in the region which is mostly inhabited by tribal population. It has produced so many students having reputation in state and national level. Our institution has a motto to achieve academic excellence, promoting quality education with best innovative practices and skilled man power through innovative research and technology. 2. Digital classrooms are frequently utilized to make teaching and learning more effective and fruitful. 3. Our institution is taking various measures to conserve local culture and values through the institutional activities like Annual Function, Inter class cultural activities, programs during NSS camps etc.

Provide the weblink of the institution

8. Future Plans of Actions for Next Academic Year

Faculty improvement programme : Quality enhancement can be done through organising faculty improvement programme for both teaching and nonteaching faculty members. It has been proposed to undertake different programmes like skill based course under faculty improvement programme. Strengthening students' mentoring system : Students are the important stake holder of the institution. Teachers facilitate the process of teaching and learning, so they are regarded as the mentors. In order to motivate the learners, to develop personal contact with the students and to solve their academic problems mentoring system is to be strengthened. Hence it has been proposed to undertake activities relating to mentoring system. Creation of learning centres with online resources: To strengthen teaching learning process it has been proposed to create online resources in the institution to provide students and teachers with free of charge, ready to use teaching and learning resources.