



## Yearly Status Report - 2016-2017

### Part A

#### Data of the Institution

Part A	
<b>Data of the Institution</b>	
<b>1. Name of the Institution</b>	MALKANGIRI COLLEGE, MALKANGIRI
Name of the head of the Institution	SRI LINGARAJ MISHRA
Designation	Principal
Does the Institution function from own campus	Yes
Phone no/Alternate Phone no.	06861230207
Mobile no.	8280181660
Registered Email	pplmkgc@gmail.com
Alternate Email	misrolingaraj@gmail.com
Address	Malkangiri College, Malkangiri, At- Gandiaguda, Po- DNK Colony, Dist- Malkangiri
City/Town	MALKANGIRI
State/UT	Orissa
Pincode	764048

<b>2. Institutional Status</b>					
Affiliated / Constituent		Affiliated			
Type of Institution		Co-education			
Location		Urban			
Financial Status		Self financed and grant-in-aid			
Name of the IQAC co-ordinator/Director		DR. RANJAN KUMAR SWAIN			
Phone no/Alternate Phone no.		06861230207			
Mobile no.		9437155135			
Registered Email		pplmkgc@gmail.com			
Alternate Email		swainranjan0@gmail.com			
<b>3. Website Address</b>					
Web-link of the AQAR: (Previous Academic Year)		<a href="https://malkangiricollege.org.in/iqac/">https://malkangiricollege.org.in/iqac/</a>			
<b>4. Whether Academic Calendar prepared during the year</b>		No			
<b>5. Accreditation Details</b>					
Cycle	Grade	CGPA	Year of Accreditation	Validity	
				Period From	Period To
1	C	1.58	2016	16-Sep-2016	15-Sep-2021
<b>6. Date of Establishment of IQAC</b>			05-Dec-2013		
<b>7. Internal Quality Assurance System</b>					
Quality initiatives by IQAC during the year for promoting quality culture					
Item /Title of the quality initiative by IQAC		Date & Duration		Number of participants/ beneficiaries	
Parent-Teacher Meeting for UG First Year Students		07-Nov-2016 1		40	
Parent -Teacher Meeting for UG Second Year		16-Nov-2016 1		25	

Students		
Parent- Teacher Meeting for UG Third Year Students	22-Nov-2016 1	20

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**8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.**

Institution/Department/ Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Nil	Nil	Nil	2017 0	0

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**9. Whether composition of IQAC as per latest NAAC guidelines:**

No

Upload latest notification of formation of IQAC

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**10. Number of IQAC meetings held during the year :**

0

The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website

No

Upload the minutes of meeting and action taken report

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**11. Whether IQAC received funding from any of the funding agency to support its activities during the year?**

No

**12. Significant contributions made by IQAC during the current year(maximum five bullets)**

- Faculty Development Programs (Two days from 03112016 to 04112016)
- Community development Programs (One day i.e., 10102017)
- Creating awareness for minimizing environmental pollution (One day i.e. 14122016)
- Decision taken to clear the lacuna of the low achieving students by organizing extraremedial classes (Every Sunday at 10:30 AM to 12:30 PM)
- Fulfilling social responsibilities like creating awareness among the public regarding traffic rules, health and hygiene by involving YRC, NSS and NCC volunteers.

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**13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year**

Plan of Action	Achivements/Outcomes
To encourage all departments to conduct departmental seminars and group discussions on relevant topics.	All departments with zeal and enthusiasm conducted departmental seminars twice a year and group discussions.
To conduct induction programs of the UG 1st year students.	All departments have conducted induction programs for UG 1st year students after admission process is over.
To introduce close circuit surveillance camera	CC Cameras are installed at different sensitive locations of the college
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<b>14. Whether AQAR was placed before statutory body ?</b>	No
<b>15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?</b>	No
<b>16. Whether institutional data submitted to AISHE:</b>	Yes
Year of Submission	2016
Date of Submission	30-Sep-2016
<b>17. Does the Institution have Management Information System ?</b>	Yes
If yes, give a brief descripton and a list of modules currently operational (maximum 500 words)	1. SAMS (Students Academic Management System) 2. PIMS (Personal Information Management System) 3. HRMS (Human Resources Management System) 4. IFMS (Integrated Financial Management System)

**Part B**

**CRITERION I – CURRICULAR ASPECTS**

**1.1 – Curriculum Planning and Implementation**

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

The institution meticulously plans for effective implementation of the curriculum. The detailed process is stated bellow- All the departments prepared academic calendar in link with the academic calendar prescribed the University,

which consist of all technical and non-technical activities in detail. Finalizing of faculty members for each subject in concerned departments. Time table is prepared as per the availability of the infrastructure which is approved by the authority and displayed in the notice board. Faculty members prepared teaching planned which is counter signed by the authority.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entrepreneurship	Skill Development
Nil	Nil	Nil	0	NA	NA

**1.2 – Academic Flexibility**

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
Nil	NIL	Nil
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1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
BA	ECONOMICS	28/08/2015
BA	EDUCATION	28/08/2015
BA	ENGLISH	28/08/2015
BA	HISTORY	28/08/2015
BA	POLITICAL SCIENCE	28/08/2015
BA	ODIA	28/08/2015
BCom	COMMERCE	28/08/2015

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	0	0

**1.3 – Curriculum Enrichment**

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
SEC	18/07/2015	Nil
AECC	18/07/2015	Nil
ENVIRONMENTAL SCIENCE	18/07/2015	Nil
COMMUNICATIVE ENGLISH	18/07/2015	Nil
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1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
Nil	NIL	0
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## 1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	Yes
Alumni	No
Parents	No

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution?  
(maximum 500 words)

Feedback Obtained

1. Final year students after leaving the institutions were given questionnaires to express their viewpoint about various factors of the college. 2. The questionnaire consists of infrastructure, library facilities, faculty support and teaching methodology. 3. The feedbacks received from above stakeholders were analyzed by a committee consisting of three senior faculty members. 4. After that it was put forth before the governing body to take stupendous measures on the points where there were adverse impacts. 5. Adverse remark from any stakeholders was viewed very seriously.

## CRITERION II – TEACHING- LEARNING AND EVALUATION

### 2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BA	Nill	328	840	327
BCom	Nill	128	113	77
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### 2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2016	1010	Nill	20	Nill	20

### 2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Numberof smart classrooms	E-resources and techniques used
22	1	1	0	0	0
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2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

The student mentoring system is a part and parcel of the functions of the college. Mentors are given complete responsibility of a group of students to keep a track of the activity and academic progress. The various issues confronted by the students in the organization redressed. The duty of the mentors to find out the talent and potentiality of the students and to promote them in the realm of various interest and their tastes and temperaments. Furthermore, they inspired and motivated the students. The mentors also instilled the students about various welfare schemes and scholarships meant for them. The mentors oversee the academic progress of the pupils and guide them as per their actual requirement. The mentors also teach on morality and ethical values of the society and the importance of the youth in nation building. The mentors also teach the students on various cells like Anti-Ragging Cell, Child Protection Cell, Women Harassment Preventive Cell, and Self Defense Cell, etc.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
1010	22	1:46

**2.4 – Teacher Profile and Quality**

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
17	16	1	16	1

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year )

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
2016	SRI RANJAN KUMAR SWAIN	Lecturer	Ideal teacher by Krushak Sambad (State Level)
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**2.5 – Evaluation Process and Reforms**

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BA	Nill	FINAL SEMESTER	29/02/2016	14/05/2016
BCom	Nill	FINAL SEMESTER	29/02/2016	14/05/2016
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2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

Extra Remedial Classes, Personalized learning with low achieving students, doubt clearing classes to remove the lacuna being faced by the students. Spoken English classes together with managerial and soft skills being conducted in order to improve the communicative skills of the students. Quantitative and logical thinking practices being conducted.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

The organization prepared academic calendar reflecting upon various activities throughout the year. Various activities such as- Admission Committee, Examination Committee, Evaluation Committee, Disciplinary Committee, Anti-Ragging Committee, Sexual Harassment Cell to stop Harassment to women, Student Grievance Redressal Committee, Sports Council, etc. in the Calendar various Internal Examination and Class Examination are scheduled for the knowledge of the students. The admission process took place July to August in College Calendar. The rules and regulations of the college are strictly stipulated in the calendar so as to ensure the order discipline and to remove commotions among the students. The various committees comprises of senior faculty members of the various departments of the college.

## 2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

<https://malkangiricollege.org.in/courses/>

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
UG	BA	PASS	112	89	79.5
UG	BA	HONS	58	56	96.6
UG	BCom	PASS	55	49	89.1
UG	BCom	HONS	14	14	100
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## 2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

No Data Entered/Not Applicable !!!

## CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

### 3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Nil	0	Nil	0	0
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### 3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
Departmental Seminar	History	04/11/2016
Departmental Seminar	Political Science	11/11/2016



Departmental Seminar	Economics	12/12/2016
Departmental Seminar	Odia	14/12/2016
Departmental Seminar	English	10/11/2016
Departmental Seminar	Education	24/11/2016
Departmental Seminar	Commerce	01/12/2016

### 3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
NIL	Nil	Nil	Nil	Nil
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### 3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
Nil	Nil	Nil	Nil	Nil	Nil
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## 3.3 – Research Publications and Awards

### 3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
0	0	0

### 3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
Nil	0

### 3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
National	NIL	Nil	Nil
International	NIL	Nil	Nil
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### 3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
No Data Entered/Not Applicable !!!	
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### 3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
Nil	Nil	Nil	Nil	0	0	0
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3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
Nil	Nil	Nil	Nil	0	0	0
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3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Nil	0	0	0	0
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**3.4 – Extension Activities**

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
Study-cum-training Camp	IRCS.OSB	1	5
Exposure to RTP, Hyderabad	NIRD PR	1	15
NSS Camp	NSS Unit	1	18
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3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
Plantation	Prakruti Bandhu	Govt. of Odisha, Ministry of Forest and Environment	21
No file uploaded.			

3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activities	Number of students participated in such activities
Swachh Bharat Abhiyan	YRC	Cleanliness Awareness Program	1	25
Tobacco Free Drive (District Authority)	NSS Unit	2 days camp on anti-tobacco awareness	1	60
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**3.5 – Collaborations**

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
<b>No Data Entered/Not Applicable !!!</b>			
No file uploaded.			

3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
Nil	Nil	Nil	Nil	Nil	0
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3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
Nil	Nil	Nil	0
No file uploaded.			

## CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

### 4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
0	0

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Campus Area	Existing
Campus Area	Newly Added
Class rooms	Existing
Class rooms	Newly Added
Laboratories	Existing
Seminar Halls	Existing
Classrooms with LCD facilities	Existing
Classrooms with Wi-Fi OR LAN	Nil
Seminar halls with ICT facilities	Nil
No file uploaded.	

### 4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or partially)	Version	Year of automation
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Nil	Nil	Nil	2023
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#### 4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	24761	Nil	26405	Nil	51166	Nil
Reference Books	3168	Nil	3408	Nil	6576	Nil
Journals	7	Nil	22	Nil	29	Nil
No file uploaded.						

4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
Nil	Nil	Nil	Nil
No file uploaded.			

#### 4.3 – IT Infrastructure

##### 4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/GBPS)	Others
Existing	22	1	1	0	0	7	0	1	0
Added	0	0	0	0	0	4	0	0	0
Total	22	1	1	0	0	11	0	1	0

##### 4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

1 MBPS/ GBPS
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##### 4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
Nil	Nil

#### 4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
1	124515	1	124515

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

1. All the physical facilities such as class rooms and computers are used by the students and staff and maintained by them. When need repaired this is done from students contingency fund. 2. The college has computer laboratories with LAN connections used by the students 3. Electrical and plumbing maintenance service is delivered when needed on out sourcing basis 4. Academic support facilities like sports, library, and NNS, YRC etc. are open to all the students by their option. The college has NCC, NNS, YRC, Rovers and Rangers wings and sports facilities with the guidance of a physical trainer. 5. The institution has a playground, volleyball court, badminton court which attracts the sports lover's students to practice and compete in state and national level. 6. The college has a career-counseling cell with regular staff in charge of the same. 7. Regular maintenance of the building and other physical facilities are done by the management by using the development fund generated from students' development fees. 8. UGC, RUSA, OHEEP provide funds for the timely maintenance of the infrastructure and other physical facilities.

## CRITERION V – STUDENT SUPPORT AND PROGRESSION

### 5.1 – Student Support

#### 5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	PRERANA (PMS, GOVT. OF ODISHA), NSP	502	Nil
Financial Support from Other Sources			
a) National	Nil	Nil	Nil
b) International	Nil	Nil	Nil
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#### 5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implemetation	Number of students enrolled	Agencies involved
Nil	Nil	0	0
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#### 5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed
2016	Career Counseling	4	4	2	2
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#### 5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance
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		redressal
16	16	3

## 5.2 – Student Progression

### 5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
Nil	0	0	Nil	0	0
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### 5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of programme admitted to
Nil	Nil	Nil	Nil	Nil	Nil
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### 5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
Nil	0
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### 5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Annual Sports	Institution Level	1010
Cultural Events	Institution Level	1010
Annual Function	Institution Level	1010
No file uploaded.		

## 5.3 – Student Participation and Activities

### 5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ International	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
Nil	Nil	Nil	Nil	Nil	Nil	Nil
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### 5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

At the beginning of every academic year, the institute constitutes the student council by following the norms laid down by the university. The student members elect general secretary, cultural secretary, and sport secretary and girls representative for a term of one year. The student council aims at the all-round development of the students and organizes several academic, co-curricular, extra-curricular events throughout the year in association with the

university and other organizations. Meetings of the student council are conducted at least once in each term with student welfare officer, discipline, anti-raging committee. The details of various academic and administrative committees under the student council are- cultural committee, sports committee, NSS committee, magazine committee. the student union actively participated in the above said committees and some other like puja committee, purchase committee etc.

#### 5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No

5.4.2 – No. of enrolled Alumni:

0

5.4.3 – Alumni contribution during the year (in Rupees) :

0

5.4.4 – Meetings/activities organized by Alumni Association :

0

### CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

#### 6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

VISION 1. To develop well-rounded, confident and responsible individual who aspire to achieve their full potential. We will do this by providing a welcoming, happy, safe and supportive learning environment, in which everyone is equal. 2. To be renowned and recognized college, giving importance to academic excellence with latest innovation and entrepreneurial attitude. MISSION: 1. To provide students with knowledge, skills, values and sensitivity necessary for successful citizenship. 2. To equip the students with problem solving, leadership and teamwork skills and inculcating a sense of commitment to quality, ethical behavior and respect for others. 3. To ensure academic excellence in this dynamic knowledge world by exposing the students to new ideas, new ways of understanding in their journey of intellectual transformation. 4. Achieve academic excellence in professional education. 5. To inculcate a sense of entrepreneurial zeal among the students. 6. To support and uplift the meritorious students of this tribal area to represent as an ambassador in all forums as a part of our social responsibility. 7. To promote education globally as per with the international standards. 8. To become center of excellence in the field of Tribal development.

6.1.2 – Does the institution have a Management Information System (MIS)?

Yes

#### 6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Curriculum Development	1. HODs and senior members of the department are involved in course re-structuring and revision committees

constituted by Berhampur University. 2. The IQAC plays a vital role for overall academic growth and quality improvement. 3. In order to impart quality and effective teaching we follow the government's rule of distribution of workload per faculty. 4. Examination committee ensures smooth conduct of both the Mid-term and End-term examination. 5. Many senior faculty members as well as eligible junior faculty members are active members of University Appointed examination Committee to evaluate examination scripts and members of the conducting board of the examination.

Teaching and Learning

1. The faculty members are highly qualified with effective teaching skills. 2. Fruitful interaction between the students and the faculty members goes beyond the classrooms. 3. Teaching learning happens within and beyond the Curriculum. 4. Innovative methods and skills are adopted by the teachers to deliver every content. 5. Remedial classes are held in due interval. 6. Library facilities are available for the students. 7. Constructive feedback is obtained from the students.

Examination and Evaluation

1. Continuous and comprehensive evaluation through different methods like weekly test, monthly test, internal assessment, project and assignments. 2. Transparency is maintained in evaluation process. If any student complains regarding his/her marks he/she has the scope to see the evaluated answer script with due permission of the authority. If he/she is not satisfied with his/her results, experts recheck the script. 3. Questions for Mid-term assessment and practical examination are set by the internal and external examiners appointed by controller of examination.

Research and Development

1. Faculty members are motivated to apply for any minor/ major research projects of the UGC. 2. The institution allows the faculty members to avail study leave in case they are selected by the University for Research and projects. 3. Regular departmental seminars are also conducted by inviting external resource person from different reputed Universities and institutions.

Library, ICT and Physical

1. Central Library and Reading rooms



Infrastructure / Instrumentation	are available to serve the students as well as the teachers. 2. Central Library is a full-fledged with reading books, journals, magazines and other informational study materials for the betterment of the students and teachers.
Human Resource Management	No major initiative has been taken but government regulates all under HRMS.
Admission of Students	1. The admission of the students in this institution is regulated by SAMS (Student Academic Management System), Department of Higher Education, Odisha. 2. The admission is done as per the regulations of the department of Higher Education and students are entering their own choice regarding the subjects.

6.2.2 – Implementation of e-governance in areas of operations:

E-governance area	Details
Planning and Development	The College has a Planning Board which frames policies for the developmental works of the college.
Administration	College Administration is going on as per the norms of Department of Higher Education, Odisha.
Finance and Accounts	An Integrated Financial Management System (IFMS) is an IT based budgeting and accounting system that is being used by the institution which manages spending, payment processing, budgeting, and reporting of the employees
Student Admission and Support	1. Student's admission is done as per the guidelines of SAMS and there is provision of scholarship for students as per the norms and guidelines fixed by the Department of Higher Education, Govt. of Odisha. 2. The Govt. of Odisha is providing scholarships like- e-Medhabruti, Post -Matric, Merit-cum-Means based (MCM) for minorities and PRERANA to the eligible students annually through e-Scholarship system.
Examination	Examinations are conducted as per the guidelines fixed by the Department of Higher Education Govt. of Odisha and Berhampur University. Though the Syllabus was promulgated by UGC nevertheless Berhampur University is the conducting authority of the examinations under its jurisdiction.

### 6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
2016	Dr. Ranjan Kumar Swain	All India Commerce Conference held in Lucknow University, UP	UGC	1000
2016	Dr. Ranjan Kumar Swain	All Odisha Commerce Conference held in Ravenshaw University	AOCC and UGC	1000
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6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
Nil	Nil	Nil	Nil	Nil	Nil	Nil
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6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
IDP	2	04/07/2016	08/07/2016	5
EDP	20	10/11/2017	10/11/2017	1
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6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
7	Nil	4	Nil

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
0	0	0

### 6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

The financial audit of the institution is continuously done annually by following all the norms of the financial transaction.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
Nil	0	Nil
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6.4.3 – Total corpus fund generated

0

## 6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	LOCAL FUND AUDITOR AND CHARTED ACCOUNTANT	Yes	PRINCIPAL, IQAC AND ACADEMIC BURSAR
Administrative	Yes	REGIONAL DIRECTOR, HE DEPT. JEYPORE	Yes	PRINCIPAL, IQAC AND ADMINISTRATIVE BURSAR

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

The parent- teacher meet is held as per the guidelines given by Govt. of Odisha in the academic calendar. Every department organizes the meet to aware the parents about various activities of the college. Such as: 1. To reduce dropout student rate. 2. Morality and responsibility of the parents. 3. Regarding attendance of the students. 4. Constructive activities by the college for the academic progress of the students.

6.5.3 – Development programmes for support staff (at least three)

1. Computer skill development programs are encouraged for Support Staff 2. Communication skill development programs are organized. 3. Office management skills are also encouraged by time to time

6.5.4 – Post Accreditation initiative(s) (mention at least three)

1. IQAC became more productive regarding the development and constructive works of the college. 2. Different Cells like Anti-Harassment, Women Empowerment, and Placement Cells became more active to provide better service to the students as well as Alumni. 3. More emphasis was being given academic persuade and infrastructural upliftment of the college.

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b)Participation in NIRF	No
c)ISO certification	Yes

d)NBA or any other quality audit

No

## 6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2016	District Level Study-cum-Training Orientation Programme	12/10/2016	12/10/2016	15/10/2016	100
2016	All Principals and Counselors Meet (YRC)	28/07/2016	28/07/2016	28/07/2016	35
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**CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES****7.1 – Institutional Values and Social Responsibilities**

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
Feminism and Gender Equity (Women's Studies, Berhampur University)	11/12/2016	11/12/2016	80	70

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources

Though there were no energy recreating sources yet various initiatives being undertaken to save energy, such as- 1. Usages of LED Bulbs 2. Three to Five star rated electrical equipment's, etc.

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Physical facilities	Yes	Nil
Provision for lift	No	Nil
Ramp/Rails	Yes	Nil
Braille Software/facilities	No	Nil
Rest Rooms	Yes	Nil
Scribes for examination	Yes	Nil

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to	Number of initiatives	Date	Duration	Name of initiative	Issues addressed	Number of participating
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	address locational advantages and disadvantages	taken to engage with and contribute to local community					students and staff
2016	5	5	24/09/2016	Nil	NCC Day	Social Services: Create a better society	Nil
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#### 7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
Administrative Calendar, Academic Calendar, Action Plans for various departments and extra-curricular activities	18/07/2016	Administrative Calendar, Academic Calendar, Action Plans for various departments and extra-curricular activities were carried out in the Academic Year 2016-17.

#### 7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
International Yoga Day	21/06/2016	21/06/2016	Nil
YRC (Celebration of Swami Vivekananda birth Anniversary)	12/01/2016	12/01/2016	Nil
NCC Day	27/11/2016	27/11/2016	Nil
NSS Day	24/09/2016	24/09/2016	Nil
International Women's Day	08/03/2016	08/03/2016	Nil
Global Hand wash Day	15/10/2016	15/10/2016	Nil
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#### 7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

<ul style="list-style-type: none"> <li>• Students and employees are advised to protect greenery and to plant more saplings to increase afforestation.</li> <li>• The NSS Volunteers and NCC Cadets are engaged on holidays to pick up the plastics garbage and other waste materials from campus to dump them in the sewerage yard.</li> <li>• Volunteers and students are always active for the cleanliness of the classrooms.</li> </ul>
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### 7.2 – Best Practices

#### 7.2.1 – Describe at least two institutional best practices

<ul style="list-style-type: none"> <li>• It has always been the best efforts of the teaching fraternity and management to accomplish the major requirements of all stakeholders. Academic pursuits and credentials of the students are given top priority. The faculty members trying</li> </ul>
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tirelessly the augment the standards of our institution by introducing students friendly best practices. • To make our students equipped with the cognitive skills, orientation programs, placement programs, skill development programs are being practiced. • To keep the students up to date soft skills such as- basic computer knowledge, assertive skills, problem solving skills, communication skills etc. are being nurtured.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

### 7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

1. Malkangiri College, Malkangiri is a premier Aided Educational Institution in Malkangiri District which has been catering higher education in the region which is mostly inhabited by tribal population. It has produce so many students having reputation in state and national level. Our institution has a motto to achieve academic excellence, promoting quality education with best innovative practices and skilled man power through innovative research and technology. 2. Digital classrooms are frequently utilized to make teaching and learning more effective and fruitful. 3. Our institution is taking various measures to conserve local culture and values through the institutional activities like Annual Function, Inter class cultural activities, programs during NSS camps etc.

Provide the weblink of the institution

### 8.Future Plans of Actions for Next Academic Year

**Examinations:** Examinations will be conducted as per the guidelines of the Berhampur University. It is being conducted with transparency, fairness, and without any ambiguities. We are also slated to enforce police personal to avoid unwanted situation arising out of commotion among the students. **Cultural Events:** The institution shall conduct various cultural programs and events reflecting upon the traditions, usages, and practices cultural and historical characteristics of the localities. We shall encourage and motivate more and more students to participate in the cultural meet being organized by the Berhampur university and other cultural bodies of the state to reflect the image and culture of the district. **Career Counseling and Personalized learning:** The institution has set a goal to organize career counseling, orientation job oriented counseling programs, skill development programs for placement of the students in both private and public sectors. In personalized learning one to one interaction with low achieving students, more number of meetings with parents will be organized. **Organizing more Seminars:** To upgrade the knowledge of the students on academic and relevant topics the institution will tries its best to organize more number of seminars and workshops. These seminars and workshops prove benevolent for the holistic development for the students as well as staff. **Extra Mural Lectures:** The college will take noble steps to invite experts and academic resource persons to enlighten the students on various subjects. This will help our student to gain more knowledge on concerned subjects and it will boost the enthusiastic character of the students. **Faculty exchange Programs:** Like the extra mural the faculty exchange program will also be undertaken. Faculties from various educational institutions will be invited for the development of the students. We will optimize our available resources to gain more and more unknown facts and information from other teaching fraternity of various colleges across the district. **Planning to depute students in various sports competitions:** The

institution has set a goal to produce more numbers of trained sports persons to participate in various sports competitions of different level. Many talented students failed to participate due to unaware about their hidden talents. So the institution will take all possible measures to exhibit the sports talents and will boost their moral to make them best sports persons.